

## On-Line Ordering Form

### Customer Information:

Veteran       VA Employee       VA Employee Veteran (Both)

Name

Date       Canteen# or VA Hospital

Home Street Address

City       State       Zip

Phone Number (Home\Cell)       Work Number

E-mail Address

### Product Information:

Brand/Manufacturer       Quantity

Item Description

Item #/ Style#       Color

Price

Brand/Manufacturer       Quantity

Item Description

Item #/ Style#       Color

Price

### Payment Information:

Pay with Credit Card

(Customer Service will contact you for your credit card payment over the phone.)

### VA Employees Only:

Pay with EPD

Last 4 EPD# (Optional)

Last 4 SSN# (Required)

**Download this form and attach in an email to [VCSEmailOrders@va.gov](mailto:VCSEmailOrders@va.gov)**

*Orders will be processed in the order they are received.*

*You should expect a confirmation or contact for additional information within 72 hours. Need additional information? Send us an e-mail at [VCSEmailOrders@va.gov](mailto:VCSEmailOrders@va.gov) or call us at 1-800-664-8258, M-F 8am-5pm CST.*